



DEPARTMENT OF VETERANS AFFAIRS

Date: September 11, 2018

Subject: Agency Participation for 10th Annual Tarrant County Homeless Veterans Stand Down

Dear Agency Provider:

I am writing to invite you to participate in the 10th Annual Tarrant County Homeless Veterans Stand Down.

This year we will be hosting the Stand Down event on November 14th from 9:00AM- 1:00PM at the Resource Connection Gym located at 2300 Circle Drive, Fort Worth, Texas 76119. The Stand Down event will provide Veteran Benefits, health resources, and housing opportunities including coordinated entry screenings for the Fort Worth Veteran community and surrounding areas. We are asking you to partner with us to distribute winter necessities and other donated items to our homeless Veterans, to help meet some of their needs and support our mission of ending homelessness.

As in years past, this year's event will include: medical care, mental health care, substance abuse and residential treatment programs, employment assistance, legal assistance, housing services, financial services, disability assistance, spiritual counseling and other social service providers for homeless Veterans.

If you would like to reserve a table, please contact me by sending the attached registration form via email ShannaB.Ruppert@va.gov or fax (817)255-7166 (attn: Shanna Ruppert) no later than **November 1, 2018**.

Volunteer inquiries should go to the Volunteer coordinator Cheryl Paul, LCSW via email Cheryl.Paul@va.gov or fax (817)255-7166 (attn: Cheryl Paul).

Should you have any questions, please feel free to contact me by email, cell phone (972)898-0159, or leave a message at the main office number (817)255-7150. We look forward to your participation this year at the **10th Annual Tarrant County Homeless Veterans Stand Down**. (email will be the fastest/best way to reach either Cheryl or myself.)

Respectfully,

Shanna Ruppert, LMSW
Agency Chair, 10th Annual Tarrant County Stand Down Committee

Agency Registration Form

Cowtown Homeless Veteran Stand Down
2300 Circle Drive, Fort Worth, TX 76119
November 14, 2018

******DEADLINE FOR AGENCY REGISTRATION IS 11/01/18******

NAME (contact):	Supervisor's name:
ORGANIZATION:	Position Title:
Type of Service Organization:	Program/Unit Name:
Please <u>check</u> the preferred way to contact you in the boxes below, and tell us what <u>hours</u> are best:	
Home Phone:	
Work Phone:	
Cell Phone:	
E-Mail:	
Mailing Address:	
City, State, Zip:	

Please let us know your needs:

a.	Number of Tables needed:	
b.	Number of Chairs needed:	
c.	Items you plan to provide to the Veterans:	
d.	Services you plan to provide to the Veterans:	
e.	Other needs:	
f.	Other needs:	

An email confirmation letter will be sent to you at least one week before the event. Please arrive for Table Display setup by 8:00 a.m. or earlier and see **VA registration to sign-in**. Return form by **November 01, 2018** via fax.: #817-255-7166
Attn.: Shanna Ruppert, VA or email to ShannaB.Ruppert@va.gov